

District Engineer

North Weld County Water District 32825 Weld County Road 39, Lucerne, CO 80646

Salary Range is commensurate upon experience with an excellent benefits package.

North Weld County Water District is a Title 32 Special District and is located three miles north of Greeley in Lucerne, CO. The District employs seventeen full time employees. The District provides water service to approximately 4,300 residential, commercial, and agricultural customers encompassing an area of approximately 325 square miles.

The District Engineer is responsible for all aspects of Engineering and Maintenance including:

- Operation and Maintenance of the District's Water Distribution Systems
- All activities related to the design, installation, inspection, repair and maintenance of waterline and appurtenances.
- Management of Construction Projects and many other matters
- Policy development and implementation
- Development of goals and objectives
- Raw water supply (in conjunction with the District Manager and Water Resources Manager)
- Local, state, and federal regulatory compliance
- Rates, fees, billing, and budget management
- Engineering and Field Personnel Management

After hours' attendance at various meetings with local, government and business entities and availability for District emergencies is required.

Job Duties and Responsibilities:

1. Perform long range strategic and capital planning; analyze future needs and determine what resources are necessary to implement to ensure adequate high-quality water and reliable service for the District, subject to Board review and approval.
2. Attend Board and other management meetings necessary for the development and implementation of plans, policies, procedures and standards to advise and provide recommendations to the Board.
3. Supervise staff for safe and efficient operation of water distribution and treatment equipment.
4. Prioritize and assign staff tasks, work schedules and inspect staff work for progress and work quality.
5. Coordinate, develop and review Developer and District funded projects; Provide cost estimates for projects, review plans, and inspect job sites.
6. Provide project management for internal and external projects involving the District or District facilities.
7. Engineer and manage technical specifications for the District.
8. Develop and manage operations and maintenance contracts with outside vendors.

9. Assist in preparation and monitoring of division budget and in the engineering design and review of capital improvement projects related to water distribution, production and treatment; develop and implement long and short-term goals and objectives for the District.
10. Responds to inquiries from customers, fire, public works, contractors, other utilities, and governmental agencies. Respond to and resolve customer service inquiries and complaints.
11. Support the Water District's policies, goals and objectives and work with management and other staff to ethically achieve such goals and objectives; Manage the District Safety Program and ensure compliance with safety procedures.
12. Manage and develop electronic databases, spreadsheets, hydraulic models, CAD, GIS and SCADA.

Experience:

1. 5 years' experience in construction, maintenance, engineering, and project management. Waterworks experience preferred.
2. Bachelor Degree in Civil, Mechanical or Environmental Engineering, or similar experience.
3. Possess or obtain within one year of hire Colorado Professional Engineering License.
4. Class 2 or higher Distribution Water License and Class D Treatment License or ability to acquire within one year of employment. Our operators have the required licenses; depending on experience, we are flexible on the licensing requirements.
5. Strong writing and oral communication skills.
6. Strong and proven organizational skills.
7. Ability to project a positive public image and to make effective presentations.
8. Ability to make decisions in consideration of multiple stake holders. Must have strong administrative skills.
9. Ability to work with State & County regulatory agencies, local governments, and local Property Owner's Associations.
10. Plan and implement infrastructure projects and perform long term strategic planning.
11. Proven strong work ethic with ability and willingness to work extended hours and weekends.

Please send resume with cover letter and references to Colleen McGehee, Office Manager:
colleenm@nwcwd.org.

Position will remain open until filled.