

The North Weld County Water District is a Colorado Special District located in Lucerne, Colorado. We provide both potable and non-potable water to a geographic area of approximately 325 square miles and serve approximately 4,300 customers.

Water Service Technician – Meter Reader

Salary Schedule: Full Time, \$14.00 - \$16.00/hour DOE/DOQ

North Weld County Water District is looking for an individual who is an energetic and positive team player with a willing attitude. Must be an individual who possesses a desire to be knowledgeable and is resourceful, organized, efficient, and detail oriented. Communication is a very important aspect of this position, the individual must be able to listen, comprehend, and explain. Customer service is a top District priority and the individual must be observant with the ability to analyze situations, identify problems, and offer solutions based on strong reasoning, judgment, and problem solving skills.

Principal Responsibilities:

The intent of this list is to be explanatory but not all encompassing as duties may change at any time.

- Provide outstanding professional and courteous contact to customers and the general public both in person and over the telephone.
- Willingness to assist with and/or perform installation of meters and appurtenances, including system valves, fire hydrants and blowoffs.
- Perform investigation and resolution of customer inquiries and complaints commonly due to unusual water charges, low or highwater pressure, water quality, and water system malfunction.
- Record project logs of work performed regarding labor, materials and equipment used.
- Read meters once per month on a rotating cycle.
- Willingness to assist with leak repair, potholing activities, and reclamation.
- Willingness to perform temporary work assignments as required in other district departments.

Desired Outcomes:

- Provide effective assistance to meter crew by providing expedient and correct solutions.
- Cooperative team member working towards shared goals of the meter crew.
- Willingness to learn and assist in all aspects of field work, maintenance and shop work.

Minimum Position Qualifications:

1. Must be at least 18 years old at time of hire.
2. Must have a High School Diploma or equivalent.
3. Preferred that applicant have one (1) year direct experience in a field technician or mechanical position.
4. Must possess, or obtain prior to employment, a valid Colorado driver's license and reliable transportation.
5. Must successfully pass a criminal and driving background check and drug screen.
6. Must be a United States citizen or have applied for citizenship.
7. Must possess the ability to effectively communicate the English language both verbally and in writing.
8. Must possess working knowledge of equipment, maintenance and safety procedures.
9. Must be familiar in the operation of standard office equipment such as a computer, fax machine, copier, printer, and telephone.
10. Must possess strong grammar and math skills.
11. Must possess the flexibility to consistently prioritize changing needs and multiple tasks.

12. Must be willing to obtain knowledge and understanding of the District and water distribution operations.
13. Must be able to exercise independent judgement, not be reluctant to ask questions or question “why”, and perform tasks with minimal supervision.
14. Must be able to work well with others, have an ability to multi-task, possess flexibility and a good attitude, and function as a member of a team.

Physical Demands: The physical demands described here are representative of those that must be met by an individual to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Stand and walk or sit alternatively depending of the specific needs of the day. Estimate 90% of time is spent standing outside and 10% of time is spent in the office or shop.
2. Constant need to perform the following physical activities: bend/stoop/squat, climb, dig, push or pull, reach above shoulders.
3. Lifting/carrying approximately 50 pounds frequently.
4. Vision requirements: constant need to read manuals, reports, contracts, complete forms and view computer screen.
5. Hearing requirements: constant need to communicate in person.

Driving Requirements: Daily need to utilize District transportation for trips to jobsites and office.

Work Environment: The work environment characteristics described here are representative of those an individual encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the individual regularly works in an outdoor environment and does work near moving mechanical parts. Nature of the work means that individual may have to work while wet in an outdoor environment. The noise level in the work environment is moderate to loud. Some overtime and/or irregular hours may be required.

To apply for this position, please email resume and any attachments to water@nwcwd.org .